

Budget Development Calendar for the 2020-2021 School Year

11/1/19: Equipment Requests

- ✓ Preliminary requests for all equipment valued over \$5,000 to appropriate COS administrator.

11/1/19: New Staffing, Curriculum Proposals, In-Service, Summer Work & Special Project Requests

- ✓ New staffing requests approved by administrator to appropriate COS administrator.
- ✓ Curriculum proposals requests to appropriate COS administrator.
- ✓ In-Service requests to appropriate COS administrator.
- ✓ Requests for additional or new summer work days to appropriate COS administrator.

11/11/19: Equipment Requests

- ✓ Approved request from appropriate COS administrator to Purchasing Agent.
- ✓ The Purchasing Agent will cost approved items and return priced items to COS and the Business Office by 11/18/19.
- ✓ It will be the district administrators' responsibility to enter the approved equipment items ONLY into NVision.

11/15/19: New Staffing Requests

- ✓ Recommended staffing requests sent to Human Resources by COS.
- ✓ Human Resources to cost new staffing requests and forward to Business Office by 12/6/19.

12/6/19: General Support Budget Requests in NVision

➤ A1010 Board of Education	➤ A1620 Operation of Plant
➤ A1040 District Clerk	➤ A1621 Maintenance of Plant
➤ A1060 District Meeting	➤ A1622 Energy Education Manager
➤ A1240 Chief School Administrator	➤ A1630 Security and Safety
➤ A1310 Business Administration	➤ A1660 Central Storeroom
➤ A1320 Auditing	➤ A1670 Central Printing and Mailing
➤ A1325 District Treasurer	➤ A1680 Technical Support Services
➤ A1330 Tax Collection	➤ A1910 Unallocated Insurance
➤ A1345 Purchasing	➤ A1920 School Association Dues
➤ A1380 Fiscal Agent Fees	➤ A1930 Judgments and Claims
➤ A1420 Legal Services: Admin	➤ A1950 Assessment School Property
➤ A1421 Legal Services: Program	➤ A1981 BOCES Charges: Admin
➤ A1430 Human Resources	➤ A1983 BOCES Charges: Capital
➤ A1460 Records Management Officer	➤ A1989 Refund Prior Year Revenue
➤ A1480 Public Information	

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12/6/19: Instruction Budget Requests in NVision

➤ A2010 Office of Instruction	➤ A2132 Reading
➤ A2011 Office of Administration	➤ A2194 Textbooks
➤ A2020 Supervision Regular School	➤ A2250 Special Education
➤ A2060 Research, Planning and Evaluation	➤ A2280 Occupational Education
➤ A2070 In-Service Training	➤ A2331 Employment Preparation
➤ A2110 Regular School Teaching	➤ A2332 Continuing Education
➤ A2112 Art	➤ A2333 Summer School
➤ A2113 Business Education	➤ A2335 Alternate Education
➤ A2115 English	➤ A2610 Instructional Media
➤ A2116 Languages	➤ A2630 Computer Instruction
➤ A2117 English Second Language	➤ A2810 Guidance
➤ A2118 Physical Education	➤ A2815 Health Services
➤ A2119 Career and Life Sciences	➤ A2816 Health Education
➤ A2120 Technology Education	➤ A2817 Speech/Language
➤ A2121 Mathematics	➤ A2820 Psychological Services
➤ A2122 Music	➤ A2825 Social Work
➤ A2123 Science	➤ A2850 Co-Curricular Activities
➤ A2125 Social Studies	➤ A2855 Inter-scholastics

12/6/19: Transportation and Undistributed Budget Requests in NVision

➤ A5510 Transportation	➤ A9050 Unemployment Insurance
➤ A5530 Garage	➤ A9060 Health Insurance Shared Savings
➤ A5550 Public Transportation	➤ A9061 Health Insurance
➤ A5581 BOCES Transportation	➤ A9070 Union Welfare Benefits
➤ A9012 Employees Retirement System	➤ A9089 Other Benefits
➤ A9022 Teachers Retirement System	➤ A9760 Tax Anticipation Notes
➤ A9033 Social Security	➤ A9901 Transfer to Other Funds
➤ A9040 Workers Compensation	➤ A9950 Transfer to Capital Funds

1/13/20: General Support and Instruction Budget Presentation to the BOE

2/10/20: Transportation and Undistributed Budget Presentation to the BOE
Vehicle Replacement Plan 2020-2021 Presentation to the BOE

2/24/20: Additional Budget Discussion

3/9/20: Adoption of Superintendent's Recommended Budget Presentation

3/23/20: Additional Budget Discussion

4/2/20: State Aid Update Presentation

Budget Development Calendar for the 2020-2021 School Year

- 4/20/20:** BOE Adoption of the 2020-2021 Budget
BOE Approval of Property Tax Report Card
- 4/28/20** BOE Approval of BOCES Budget
- 5/5/20:** Community Forum @ RCK 6pm – State Mandated Public Hearing
- tbd:** Budget Newsletter Mailed
- 5/19/20:** BUDGET VOTE
- 5/21/20:** Results of Election are declared